



July 17, 2019

Dear Families,

We look forward to an exciting new year! We would like to prepare you with a list of items you need for your 6th or 7th grade years, as well call your attention to important notices below.

School Opening Dates and Times

First Week of School Hours	August 26th-30th, 7:30 AM to 12:30 PM
First Full Week of School Begins	Tuesday September 3rd- 7:30 AM to 3:45 PM

Arrival Time

Arrival time is 7:30 AM this school year. No drop-offs will be allowed prior to 7:30 for any reason. There is **no before-school-care (of aftercare)** provided, so please make sure your student arrives between 7:30 AM and 8:00 AM. Breakfast will not be served after 8 AM.

6th Grade Uniform

The **6th grade Achievers uniform consists of Black Khaki Pants**, the Gray Achievers Polo, and the White Achievers Oxford Shirt with the bow (or crossbow for girls). The sweater and jacket are optional, although if your child desires to wear a sweater, it must be the school sweater and NOT another brand sweater. We also strongly encourage you to sew or embroider your jackets and sweaters to avoid loss. The school will not be responsible for lost unmarked jackets and sweaters.

Flat black shoes, sneakers or Mary Janes (no knee-high boots) should be plain black without color highlights, stripes or checks. Please share pictures with the administration if you have questions.

7th Grade Uniform Changes

This year's **7th grade uniform consists of the Tan Khaki Pants**, the Gray Achievers Polo, and the White Achievers Oxford Shirt with the bow (or crossbow for girls). The sweater and jacket are optional, although if your child desires to wear a sweater, it must be the school sweater and NOT another brand

sweater. We also strongly encourage you to sew or embroider your jackets and sweaters to avoid loss. The school will not be responsible for lost unmarked jackets and sweaters.

Flat black shoes, sneakers or Mary Janes (no knee-high boots) should be plain black without color highlights, stripes or checks. Please share pictures with the administration if you have questions.

Please note that **7th grade students should wear Tan Khaki Pants**, and not the black pants worn in 6th grade. Black pants are reserved for 6th graders only.

12:30 Dismissal Every Friday

Achievers will now dismiss school at 12:30 PM every Friday. Please be sure to make arrangements for childcare as the school with NOT have aftercare. Catholic Youth Organization (CYO) applications are available at the school, or at the CYO at 920 S Broad St, Trenton, NJ 08611, Phone: (609) 396-8383. Please make arrangements with CYO for the schedule and any fees. The CYO bus will pick up from Achievers at 3:45 PM daily. CYO is open until 6 PM each weekday (except for holidays).

No Phone Policy

This year, cell phones are not allowed in the building. If cell phones are seen or heard in breach of this policy, the phone will be collected and only returned to a parent or guardian at the end of the day after the first offense. For the second offense and future offenses, the administration reserves the right to keep the phone until a parent conference is successfully scheduled, administer in-school suspension, out-of-school suspension, and potentially remove students from participation in school clubs and events. Parents, please be ready to comply with this policy.

Same Day Detention: Mondays through Thursdays

Students who do not meet expectations for homework completion or behavior will be required to stay after-school for detention from 3:45 PM to 6:00 PM the **SAME DAY**. Parents will be notified via robocall and text message by 1:00 PM. It is your responsibility to arrange pick up for your child at 6:00 PM.

Attendance: Tardies and Unexcused Absences

Arriving to school after 8:00 AM this year will carry immediate consequences. Unexcused absences will be documented and followed according to the occurrences below. Excessive absences will result in home visits, court-action, retention and/or possible removal from Achievers’ roster. Excessive tardies will result in detention, parent conferences, community service, and loss in scholar dollars and revocation of school privileges. Please see the chart below.

Occurrences Per Year	Unexcused Absences	Late Arrivals
<u>3</u>	<ul style="list-style-type: none"> Letter sent home to parents/guardians 	<ul style="list-style-type: none"> Parent contact via robocall Lateness letter
<u>4</u>		<ul style="list-style-type: none"> Detentions

<u>5</u>	<ul style="list-style-type: none"> • Letter sent home to parents/guardians • Parents attend mandatory attendance meeting • Proceed in accordance with the provisions of JSA 9:6-1 et seq. a and NJAC 6A:16-11; If a potential missing or abused child situation is detected (and repeat for each occurrence). • Refer to or consult with the building's Attendance team as-needed 	<ul style="list-style-type: none"> • Parent Contact • Detention
<u>6</u>		Detention
<u>7</u>	<ul style="list-style-type: none"> • Send letter to parents/guardians • Visit the student's home • Refer to the court program, as required by the State of New Jersey Administrative Office of Courts 	<ul style="list-style-type: none"> • Group Parent Meeting • One week of Detention
<u>10-14</u>	Letter sent home to parents/guardians Back-to-back unexcused is ruled truancy and state agencies are contacted	<ul style="list-style-type: none"> • Warning Letter and removal from clubs, privileges • Community Service
<u>15-34</u>	Implementation of court-mandated interventions	
<u>35</u>	Student may be required to repeat the grade level	<ul style="list-style-type: none"> • Late arrivals will be noted in truancy documentation for students with 10+ absences

Shopping List

Students are required to purchase just the following list of times:

- Padded Headphones and a Gallon Ziplock Bag to Keep them in (Please avoid expensive name brands. The School will not be held responsible for theft or accidental breakage)
- 2- 3 Inch Binders
- 2- 8 Subject Tab Dividers
- 5- 5-hole punched pocket folders (for binders)
- 3 Packs of College-Ruled Paper
- 1 Dozen Pencils, 1 Dozen Blue Pens, 1 Dozen Red Pens, 2 Highlighters
- Sketch Pad (12" or larger) for STEAM class
- Coloring Pencils (24 pack or larger) for STEAM class

Conduct, Conversations and Attitude

This year, we will put special emphasis on our expectations for behavior, positive and upright attitudes, and appropriate conversations. Students will be held to high standards and are expected to engage in high caliber conversations with other students and staff. We will reward and discipline students whose conduct, conversations or attitude do not align with expectations established in the **Achievers Parent and Family Handbook** (updated handbook will be ready in August).

New Teachers and Staff at Achievers

Achievers has grown our school-based team! This year, we welcome to the leadership team our Dean of Students and Culture. We have also brought on a STEAM Teacher, Special Education Teacher, School Social Worker and therapists that serve our Special Education Population.

We look forward to an exciting new school year!

Best,

Achievers ECP